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For September 2012 and April 2013 Entrances

Waseda University  
Graduate Schools of Science and Engineering

Graduate School of Fundamental Science and Engineering  
Graduate School of Creative Science and Engineering  
Graduate School of Advanced Science and Engineering

# Admission to International Graduate Program

## Application Guidelines

- ◆ For Master's Program
- ◆ For Doctoral Program
- ◆ For Research Students

Time of Entrance	Application Period
September 2012 Entrance	January 10 (Tue) ~ June 8, 2012(Fri)
April 2013 Entrance	October 1 (Mon) ~ November 30, 2012(Fri)

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Center for Science and Engineering, Waseda University  
3-4-1 Okubo, Shinjuku-ku, Tokyo 169-8555  
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<The following materials are available separately. Please download them from the website below (same as the website with information about this admission program)>

<http://www.sci.waseda.ac.jp/visitor/applicants/daigakuin/aigp.html>

- Application Documents
- List of Areas of Research & Faculty Directory
- Examination Fee Payment by Credit Card, Union Pay, and Alipay (Instructions on how to pay the screening fee by Credit Card, Union Pay, and Alipay if you are paying your screening fee in Overseas)
- Convenience Store Easy-Pay Systems for Entrance Exam Fees (Instructions on how to pay the screening fee at a convenience store if you are paying your screening fee in Japan)

## 1. Programs and Degrees

Graduate Schools at Waseda University are engaged in research and instruction in the humanities and sciences fields, at an advanced level, in terms of both theory and practice. We aim to reach a depth of knowledge, create and develop cultures, and contribute to the welfare of mankind. The graduate courses consist of a "master's program" for two years and a "doctoral program" for the following three years. The details of the programs are as follows:

■ MASTER'S PROGRAM

(Master's Degree)

Aims to offer students a broader perspective and deeper knowledge to equip them with research abilities in specialized fields and advanced competences necessary for professional careers. In general, students will take classes offered in English. To complete the course, students must study for at least two years, obtain the number of credits set by each graduate school, receive supervision in the fields of their study, and pass the thesis and final examinations.

■ DOCTORAL PROGRAM

(Doctoral Degree)

Aims to help students develop specialized knowledge and research competences required of researchers and professionals with expertise in their fields. To obtain the doctoral degree, three years of postgraduate study with guidance is necessary, as a general rule. Students must also submit a doctoral dissertation and pass the thesis and final examinations.

■ Research Student

(Non-Degree)

Students can take courses and receive research instruction for 1 year.

IMPORTANT:

In order to obtain a status of residence of college student (college student visa), you must register for classes that meet for a total of 10 or more hours per week (7 or more subjects with specialized subjects and Japanese language subjects together) through the year. If you are receiving research instruction, that can be considered as more than 10 hours per week of study. For international students, the period of study as a research student is 1 year due to restrictions by the Immigration Bureau. Extending your status of residence for an additional year to stay as a research student is not allowed in majority of cases (ultimate decision is to be made by the Immigration Bureau).

## 2. Admission Requirements

Applicants must satisfy the following qualifications (includes applicants who are expected to graduate by September 20, 2012 for September 2012 entrance and end of March, 2013 for April 2013 entrance):

**【Master's Program/Research Student (Master's Program Equivalent)】**

Applicants who have graduated from overseas universities and completed standard 16 year school education or equivalent. (However, applicants who have graduated from Japanese universities where a degree can be obtained by taking courses in English only are also eligible.)

**【Doctoral Program/Research Student (Doctoral Program Equivalent)】**

Applicants who have been educated and conferred a Master's Degree or equivalent in countries other than Japan. (However, applicants who have completed a Master's course where a degree can be obtained by taking classes in English only at a university in Japan are also eligible.)

### 3. Departments Accepting Applications and Number of Students to be Admitted

#### 【Master's Program／Research Student (Master's Program Equivalent)】

For the Master's Program/Research Student (Master's Program Equivalent), we are accepting applications from students who can take courses offered in English. Students who are admitted to this program will generally be taking courses in English. It is possible for the students to finish the master's degree program without taking any classes in Japanese. As for the curriculum, please see the website below:

[http://www.sci.waseda.ac.jp/english/visitor/applicants/12Internationalprogram\\_Graduate.pdf](http://www.sci.waseda.ac.jp/english/visitor/applicants/12Internationalprogram_Graduate.pdf)

For students interested in taking courses offered in Japanese, please see the following website for a different program: <http://www.sci.waseda.ac.jp/visitor/applicants/index06.html>

Graduate School	Department	Number of Students to be Admitted	
		Sept. 2012 Entrance	April 2013 Entrance
Graduate School of Fundamental Science and Engineering	Department of Pure and Applied Mathematics	A few	A few
	Department of Computer Science and Engineering	A few	A few
	Department of Applied Mechanics	None	None
	Department of Electronic and Photonic Systems	None	None
	Department of Intermedia Studies	None	None
Graduate School of Creative Science and Engineering	Department of Architecture	None	None
	Department of Modern Mechanical Engineering	A few	A few
	Department of Industrial and Management Systems Engineering	None	None
	Department of Business Design & Management	None	None
	Department of Civil and Environmental Engineering	A few	A few
	Department of Earth Resources and Environmental Engineering	None	None
Graduate School of Advanced Science and Engineering	Department of Pure and Applied Physics	A few	A few
	Department of Chemistry and Biochemistry	A few	A few
	Department of Applied Chemistry	A few	A few
	Department of Life Science and Medical Bioscience	A few	A few
	Department of Electrical Engineering and Bioscience	A few	A few
	Department of Integrative Bioscience and Biomedical Engineering	A few	A few
	Department of Nanoscience and Nanoengineering	A few	A few
	Cooperative Major in Nuclear Energy	None	None

#### 【Doctoral Program／Research Student (Doctoral Program Equivalent)】

For the Doctoral Program/Research Student (Doctoral Program Equivalent), students will receive research instruction. Research instruction will be given in English or Japanese (for those students with Japanese language proficiency). Students will generally not take any classes.

Graduate School	Department	Number of Students to be Admitted	
		Sept. 2012 Entrance	April 2013 Entrance
Graduate School of Fundamental Science and Engineering	Department of Pure and Applied Mathematics	A few	A few
	Department of Computer Science and Engineering	A few	A few
	Department of Applied Mechanics	A few	A few
	Department of Electronic and Photonic Systems	A few	A few
	Department of Intermedia Studies	A few	A few
Graduate School of Creative Science and Engineering	Department of Architecture	A few	A few
	Department of Modern Mechanical Engineering	A few	A few
	Department of Industrial and Management Systems Engineering	A few	A few
	Department of Business Design & Management	A few	A few
	Department of Civil and Environmental Engineering	A few	A few
	Department of Earth Resources and Environmental Engineering	A few	A few

		<b>【Int'l Grad Program】</b>	
Graduate School of Advanced Science and Engineering	Department of Pure and Applied Physics	A few	A few
	Department of Chemistry and Biochemistry	A few	A few
	Department of Applied Chemistry	A few	A few
	Department of Life Science and Medical Bioscience	A few	A few
	Department of Electrical Engineering and Bioscience	A few	A few
	Department of Integrative Bioscience and Biomedical Engineering	A few	A few
	Department of Nanoscience and Nanoengineering	A few	A few
	Cooperative Major in Nuclear Energy	A few	A few

Joint Department of Advanced Biomedical Sciences and Joint Department of Advanced Health Science are not accepting applications under this program. If interested, apply to the "博士後期課程一般入試 (Doctoral Program Admission)" (Japanese language proficiency required).

#### 4. Application

##### (1) How to Apply

Submit your application to the Graduate Admissions Office in the Center for Science and Engineering (see 4.(4) for details).

- a. Contacting your prospective research supervisor before application

Expectations differ by graduate school and degree program and are as follows:

	Master's Program/Research Student (Master's Program Equivalent)	Doctoral Program/Research Student (Doctoral Program Equivalent)
Graduate School of Fundamental Science and Engineering	Applicants should preferably contact their prospective research supervisor before application.	Applicants are required to contact their prospective research supervisor before application and discuss their research plans with him/her. If applicants submit their application without contacting a faculty member beforehand, it will be of a significant disadvantage during the screening.
Graduate School of Creative Science and Engineering	Applicants should preferably contact their prospective research supervisor before application and discuss their research plans with him/her.	
Graduate School of Advanced Science and Engineering	Applicants should preferably contact their prospective research supervisor before application.	

**When contacting a faculty member via email, please include the information below.**  
**Emails must be written in English (or in Japanese if possible).**

Subject: "Applicant to the Admission to International Graduate Program (Your Name)"

Main Text: Include the following items

Name, prospective research supervisor, program that you are applying to (master's, doctoral or research student), your university (include department and major), brief description of your research experience, brief description of your future research plan,, home address, phone (home and/or cell), your email address, and nationality.

Please do not attach any files to your initial contact email.

For faculty contact information, refer to the database below.

**Researcher Database (from the Faculty of Science and Engineering website)**

(Click on a department and see either "Activities" or "Laboratory")

<http://www.sci.waseda.ac.jp/research/index-e.html>

**Researcher Database (from the Waseda University website)**

[https://www.wnp7.waseda.jp/Rdb/app/ip/ipi0201.html?lang\\_kbn=1](https://www.wnp7.waseda.jp/Rdb/app/ip/ipi0201.html?lang_kbn=1)

For faculty research information, refer to the profiles below:

**Research Profiles**

<http://www.sci.waseda.ac.jp/english/researchprofiles/index.html>

※If you cannot find the contact information of the faculty member that you are interested in, please send an email to the graduate admissions office at [gyoumu@sci.waseda.ac.jp](mailto:gyoumu@sci.waseda.ac.jp). In the email, include the information in the box above and write "please forward this email to Professor \* \*" at the top of the main text. Do not attach any files when sending an email to the graduate admissions office. Your email will not be forwarded if it is missing any necessary information.

※If you are applying to become a Research Student (Master's Program Equivalent) and you do not wish to receive research instruction, you do not need to contact any faculty member before application.

- b. You may apply for research instruction by faculty members listed in the "List of Areas of Research" on the following website:

<http://www.sci.waseda.ac.jp/visitor/applicants/daigakuin/aigp.html>

Attention: Some Departments and some research instructions do not receive applicants in Master's Program / Research Student (Master's Program Equivalent). Please read the following contents first as well as referring to page 3.

[http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/master\\_program\\_aigp.pdf](http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/master_program_aigp.pdf)

- c. For the Cooperative Major in Nuclear Energy in the Graduate School of Advanced Science and Engineering, you will be a student of the university that your research supervisor belongs to (if you apply through this admission program, you will be a Waseda University student). If you want to receive research instruction from a faculty member of Tokyo City University, you will need to apply for admission to their university. You will have full access to student services at the university that you will be registered at, and you will also have partial access to student services such as library access at the other university.

- d. If you are applying to become a Research Student, refer to the websites below and write in the subjects that you wish to take in the appropriate space of the application form. Also, if you want to receive research instruction, write this in as well on the application form. If you are accepted, we will inform you of the approved subjects along with the admission results. The timetable below is not finalized and will be updated periodically. Research instruction is not listed in the timetable. After enrollment, if you find that it's not possible to take the classes that were approved at the time of admission results due to scheduling conflicts, please contact the Graduate Admissions Office in the Center for Science and Engineering.

Curriculum:

[http://www.sci.waseda.ac.jp/english/visitor/applicants/12Internationalprogram\\_Graduate.pdf](http://www.sci.waseda.ac.jp/english/visitor/applicants/12Internationalprogram_Graduate.pdf)

Timetable: <http://www.sci.waseda.ac.jp/english/visitor/students/classes/timetable.html>

Syllabus: <https://www.wnz.waseda.jp/syllabus/epj3011.htm?pLng=en>

**(2) Application Period**

**For September 2012 Entrance: January 10 (Tue) ~ June 8, 2012(Fri)**

**For April 2013 Entrance: October 1 (Mon) ~ November 30, 2012(Fri)**

※If you are delivering your application in person, the business hours are 9:00~12:30, 13:30~17:00.

(Closed on Sundays and holidays)

※The application must arrive in the mail by the last day.

**(3) Application Documents**

- ※The documents should be prepared in either Japanese or English. For documents in other languages, attach a Japanese or English translation notarized by an embassy, your university or another appropriate office officially approved by the government.
- ※For the documents with \*, please use the forms specified by the university.
- ※If false statements are found in any of the documents presented, admission/entrance will be revoked.

**① Application Form \***

Please use the forms designated by the university.

**② Research Plan at Waseda University \***

**【Master's Program/Research Student (Master's Program Equivalent)】**

Prepare a summary in ~250 words in English. If you are applying to become a research student (master's program equivalent) and you do not plan on taking research instruction, you do not need to submit a research plan.

**【Doctoral Program/Research Student (Doctoral Program Equivalent)】**

Prepare a summary in ~250 words in English. Also submit a copy of your master's thesis (in English or Japanese) or summary of your master's thesis (~2000 words in English, free format).

**③ GRE General Test and GRE Subject Test Scores (obtained within 5 years of application)**

For master's program applicants (and research student (master's program equivalent)), submission of scores from the GRE general test and GRE subject test in your field (if there is one) is strongly recommended.

For doctoral program applicants (and research student (doctoral program equivalent)), submission of scores from the GRE general test and GRE subject test in your field (if there is one) is preferred.

※Without submission of scores from GRE, you can still apply, but if you submit scores, they are used as materials for screening.

※Official GRE scores must be reported to Waseda University directly from ETS.

**The designated institution code for Waseda University Faculty of Science and Engineering is 4978.**

Note that it may take up to 6 weeks for the score reports to arrive at Waseda University after you request your scores.

Refer to the official GRE website for information on registration and sending your scores.

If your scores will not arrive before the application deadline, include your original student score report along with your application documents.

**④ Certificate of Graduation (or expected Graduation) / Degree (Undergraduate and above)**

Submit an original copy from your undergraduate school (and graduate school if applicable).

If you cannot submit an original copy, submit a photocopy which is proved to be a "certified true copy" by your university.

※If you graduated from an undergraduate school and/or graduate school in China, you do not need to submit the original copy of certificate of graduation or degree. Instead, submit a notarized copy of certificate of graduation and certificate of degree.

**⑤ Academic Transcript (Undergraduate and above)**

Submit an original copy from your undergraduate school (and graduate school if applicable).

**⑥ English/Japanese Translation of ④⑤ above Notarized by an Embassy or Another Appropriate Office**

The documents should be prepared in either Japanese or English. For documents in other languages, attach a Japanese or English translation notarized by an embassy, your university or another appropriate office officially approved by the government.

**⑦ English Proficiency Test Score Report (i.e. TOEFL, TOEIC, IELTS, GEPT)**

- a. Original scores must be submitted in principle.
- b. Submit a score report from a test taken within two years of application.
- c. You do not need to submit one if your native language is English, if you graduated from a university in an English speaking country or if you have completed the program conducted in English only to obtain a degree.

In this case, explain on a separate sheet (A4 or letter size, free format) and submit along with your application documents.

- ※TOEFL scores must be sent directly from ETS to Faculty of Science and Engineering. The institution code for Waseda University Faculty of Science and Engineering is 2874: Waseda University- Faculty of Science & Engineering).

**⑧ Letter of Recommendation**

Submit letters of recommendation in sealed envelopes written by faculty members of the university you attended (submission of two or more letters are strongly recommended). The format is free.

**⑨ Reason for Application**

State your reasons for wishing to attend graduate school at Waseda University in 1~2 pages (A4 or letter size). The format is free.

**⑩ Statement of Financial Resources \***

**⑪ 3 cm× 4 cm Color Photographs (3 copies)**

The photo must have been taken within three months of the application. Write your name on the back of the photos and attach them to the designated places on the application form.

**⑫ Copy of Your Passport**

Submit copies of all pages on which information about you is described, including the page with your photo. Also submit copies of all pages showing records of entries to and departures from Japan if you have visited Japan in the past.

**⑬ Proof of Screening Fee Payment**

Applicants applying for "Screening fee waiver program for applicants from specified countries"(P.22) need to submit the designated document instead of the certificate of payment for the screening fee.

**⑭ Scholarship Award Letter and Scholarship Rules and Regulations** (only for students who are expected to receive a scholarship for the duration of their graduate study in regular program from a public organization or foundation including MEXT and foreign governments)

Submit an award letter/certificate showing the scholarship amount and duration.

**⑮ Letter of Recommendation from the GCOE Leader (if you are applying to enroll as a GCOE scholarship student)**

If you cannot enclose it with your application documents, please have the letter submitted directly to the Graduate Admissions Office in the Center for Science and Engineering. In this case, write a note on a separate sheet (A4 or letter size) and submit along with your application documents. The format is free.

**⑯ Request Form for Return of Submitted Materials \***

If you submit some documents needed to be returned, enclosed the form. However, we will not return academic transcripts, recommendation letters, or other score reports, etc. able to be reissued. We will only return the documents we consider to be unable to be reissued.

**Applicants who are residing outside Japan at the time of application must also submit the documents below:**

- ※If you have a status of residence of "permanent resident", "spouse or child of Japanese national", "spouse or child of permanent resident", or "long-term resident", you do not need to submit the application for certificate of eligibility, certificate of the deposit balance of a bank account, or written oath for defraying expenses. In this case, enclose a memo stating your status.



### **【Int'l Grad Program】**

※Submit only the application for certificate of eligibility if you are either expected to receive a scholarship in the amount of tuition for the duration of your graduate study from a public organization or foundation (such as MEXT or foreign governments), or applying for the GCOE scholarship and will be submitting a letter of recommendation from the GCOE leader. You do not need to submit a certificate of the deposit balance of a bank account or agreement for defraying expenses.

① Application for Certificate of Eligibility \*

Use the designated forms 1-5. If you are Chinese, South Korean or Taiwanese, write your name in both English and Chinese characters.

② Certificate of the Deposit Balance of a Bank Account

If financial support is to be provided by a family member or relative, submit a certificate of the deposit balance of a bank account in the provider's name. If you plan to pay your school and living expenses by yourself, submit a certificate of the deposit balance of a bank account in your name.

※Be sure to submit an original copy.

※Copies of bank passbooks or monthly transaction records sent by the bank are not acceptable.

※Statements showing a balance of marketable securities including stocks in a securities company are not acceptable.

③ Agreement for Defraying Expenses \*

The agreement for defraying expenses must be signed by the holder of the bank account stated in ② certificate of the deposit balance of a bank account. If you are paying the expenses on your own, you do not need to submit this agreement.

※Two forms (Japanese and English) are provided, however you can choose one to fill out and submit. Be sure to fill out in Japanese or English. If your bank cannot issue a certificate of the deposit balance of a bank account in English, attach a translation. If the provider of funds prepared the written oath for defraying expenses in a language other than Japanese or English, attach a translation (the translation does not have to be notarized).

#### **(4) How to Submit Your Application Documents**

Prepare all necessary documents for application and either bring them in person to the Graduate Admissions Office in the Center for Science and Engineering (first floor of building #51, Nishi-Waseda Campus, Waseda University) or mail them to the mailing address below within the application period.

**【If you are mailing your application】**

- a. Be sure to mail your application documents by registered mail (簡易書留便) if you are sending within Japan or international courier if you are sending from outside Japan. Applications which arrive after the deadline will not be accepted.  
If you are sending your application documents close to the application deadline, send your application documents by registered express mail (簡易書留・速達) if you are sending within Japan or international express mail if you are sending from outside Japan.
- b. When you mail your application documents from inside Japan, use the address label which can be downloaded from the admissions website. \* .

#### **【Mailing Address】**

**Graduate Admissions Office, Center for Science  
and Engineering, Waseda University  
3-4-1 Okubo, Shinjuku-ku, Tokyo, 169-8555 Japan**

(5) Admission Screening Fee

a. Screening Fee

Place of residence when you apply for admission	Program	Screening fee (In Japanese Yen)	Payment method
Outside Japan	Master's/Doctoral Program	5,000	Credit Card /Online Payment System ("China UnionPay" or "Alipay"), Overseas Bank Transfer
	Research Student	25,000	Overseas Bank Transfer
Japan	Master's/Doctoral Program	30,000	Payment at a convenience store
	Research Student	25,000	

b. Payment Period

**September 2012 Entrance: January 1, 2012 (Sun) ~ June 8, 2012 (Fri)**

**April 2013 Entrance: September 20, 2012 (Thu) ~ November 30, 2012 (Fri)**

**【When making your payment in Japan】**

Make your payment during the payment period above at a convenience store (Lawson, Seven-Eleven, FamilyMart, Circle K・Sunkus) after registering online (<http://e-shiharai.net/>). Payments can be made 24 hours/7 days at the above convenience stores during the payment period. However, **on the last day of the payment period, web registration must be completed by 11:00 pm.** For details, please see the separate sheet on how to make payments at convenience stores.

[http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/2\\_kenteiryu\\_convini\\_E.pdf](http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/2_kenteiryu_convini_E.pdf)

**Enclose the proof of payment in your application documents.**

**【When making your payment outside Japan】**

**1) Master's / Doctoral Program applicants (not applicable to Research students)**

**① Credit Card/Online Payment System ("China UnionPay" or "Alipay")**

If you pay by credit card or online payment system (China UnionPay or Alipay), you need to access the online screening fee payment website (<https://e-shiharai.net/english/>) and complete the designated application procedures during the payment period above.

In the "Category Selection" page of the website "e-shiharai.net," make your choice for each category from the table below.

Category	Description	
First Selection	Graduate School of Fundamental Science and Engineering /FSE Or Graduate School of Creative Science and Engineering /CSE Or Graduate School of Advanced Science and Engineering /ASE	
	Second Selection	September 2012 Admission Or April 2013 Admission
	Third Selection	Master's program / Doctoral program
Fourth Selection	AIGP(English based program), Master's/Doctoral Program JPY 5,000	

For details, please refer to the separate sheet on "How to pay the screening fee by credit card."

[http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/2\\_kenteiryu\\_creditcard.pdf](http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/2_kenteiryu_creditcard.pdf)

\*Print out the "Result" page to show completion of credit card transaction and enclose it with application documents.

\*Payments can be made 24 hours a day, even on Saturdays, Sundays and holidays. However, please note that payment via the website will end at 11:00 pm(JAPAN standard time) on the last day of the payment period.

\*You can make a payment with a credit card held in the name of a person other than yourself. However, make sure to enter applicant's personal information in the "Basic Information" page of the website.

**\*Screening fee payment by credit card or online payment system (China Union Pay or Alipay) is limited to Master's / Doctoral Program applicants residing outside Japan.**

## ②Overseas Bank Transfer

Remit the appropriate screening fee of 5,000 yen plus the currency exchange fee of 2,000 yen (total 7,000 yen) during the payment period above at a financial institution in accordance with the following instructions. (You may need to pay additional charges on top of the screening fee plus the currency exchange fee at the bank counter if additional handling fees are required at the local bank where you are making the payment.)

**Enclose the overseas remittance request in your application documents.**

- Type of Remittance: Telegraphic Transfer
- Bank Transfer Free: Payer's Responsibility
- Amount: Master's and Doctoral Programs: 7,000 yen  
(Screening fee of 5,000 yen plus a lifting charge of 2,000 yen)
- Purpose: Screening Fee
- Remit to the following bank account:  
Bank Name: The Bank of Tokyo-Mitsubishi UFJ,Ltd.  
Branch Name: Edogawabashi Branch  
Account Number:  
    【Graduate School of Fundamental Science and Engineering】 0035967FLE  
    【Graduate School of Creative Science and Engineering】 0035967FLF  
    【Graduate School of Advanced Science and Engineering】 0035967FLH  
Recipient: Waseda University  
Bank Address: 1-48-13 Sekiguchi, Bunkyo-ku, Tokyo 112-0014  
Swift Code: BOTKJPJT
- Payment Method: Advise and Pay
- Lifting Charge: Payee's Account
- Message: Applicant's Name

◎When you make the remittance, be sure to write the purpose of remittance as screening fee and the name of the applicant.

\*We do not accept bank transfer from inside Japan.

\*If a separate handling fee is required at the local bank where you are making the payment, you need to pay additional charges

\*When you make the overseas remittance, an intermediate bank may require another handling fee. So you need to arrange the sent money we receive to be the designated amount.

## 2) Research Student

### Overseas Bank Transfer

Remit the appropriate screening fee of 25,000 yen plus the currency exchange fee of 2,500 yen during the payment period above at a financial institution in accordance with the following instructions. (You may need to pay additional charges on top of the screening fee plus the currency exchange fee at the bank counter if additional handling fees are required at the local bank where you are making the payment.)

**Enclose the overseas remittance request in your application documents.**

- Type of Remittance: Telegraphic Transfer
- Bank Transfer Free: Payer's Responsibility
- Amount: Research Student: 27,500 yen  
(Screening fee of 25,000 yen plus a lifting charge of 2,500 yen)
- Purpose: Screening Fee
- Remit to the following bank account:  
Bank Name: The Bank of Tokyo-Mitsubishi UFJ,Ltd.  
Branch Name: Edogawabashi Branch  
Account Number:  
    【Graduate School of Fundamental Science and Engineering】 0035967FLE  
    【Graduate School of Creative Science and Engineering】 0035967FLF  
    【Graduate School of Advanced Science and Engineering】 0035967FLH  
Recipient: Waseda University  
Bank Address: 1-48-13 Sekiguchi, Bunkyo-ku, Tokyo 112-0014  
Swift Code: BOTKJPJT
- Payment Method: Advise and Pay
- Lifting Charge: Payee's Account
- Message: Applicant's Name

◎When you make the remittance, be sure to write the purpose of remittance as screening fee and the name of the applicant.

- \*We do not accept bank transfer from inside Japan.
- \*If a separate handling fee is required at the local bank where you are making the payment, you need to pay additional charges
- \*When you make the overseas remittance, an intermediate bank may require another handling fee. So you need to arrange the sent money we receive to be the designated amount.

- Note:
- We do not accept cash or check for the screening fee payment.
  - Screening fee payment by credit card or online payment system is limited to Master's / Doctoral Program applicants residing outside Japan (Excluding Research Students).
  - As a general rule, application documents and screening fees are not returned or refunded.

However, a full screening fee will be returned if you fall into one of the following categories:

- 1) You paid a screening fee but failed to submit the required application documents
- 2) You failed to meet the required qualifications or submitted the application documents after the deadline.

If you fall into one of the categories above, please contact Graduate Admissions Office Center for Science and Engineering, Waseda University (TEL: +81-3-5286-3808).

## **5. Selection Process**

Selection will be made based on document screening. However, depending your prospective department and/or supervisor, there may be a question and answer session via phone or email. If you are contacted for such a session, please follow instructions.

## **6. Announcement of Results**

We will notify you of the results at the contact address on the application form.

**September 2012 Entrance:** Results announcement day will be different depending on when application was submitted.

The results will be announced approximately two months after application was accepted.

**April 2013 Entrance:** December 20, 2012(Thu)

## **7. Important Notes Regarding Your Application**

- (1) Your department or prospective supervisor cannot be changed after you submit your application.
- (2) If any of your application documents are incomplete, your application may not be accepted. If you are contacted by the Graduate Admissions Office in the Center for Science and Engineering, please respond promptly and follow instructions. Applications will be revoked if any false statements are found in the application documents.
- (3) If you require any special accommodations for the entrance examination and/or school attendance because of a physical handicap, please make sure to contact the Graduate Admissions Office in the Center for Science and Engineering prior to application. Also, if you have a major injury or illness that will hinder you during the entrance examination or if you become injured or ill after application, please contact us immediately.
- (4) Waseda University will use personal information (address, name, date of birth, etc.) collected through the application process for the implementation of entrance examinations, announcement of examination results, admission procedures, and associated administrative work. Necessary and appropriate management will be provided so that there will be no leakage, outflow, illegal use, etc. of the applicant's personal information. Part or all of the administrative work mentioned above may be consigned to an external organization. In this case, contracts will be signed where they will be obligated to provide necessary and appropriate management of the data.

## **8. Entrance Procedures**

※The procedures below are tentative. The official procedures will be described in the entrance procedures documents that will be sent to successful applicants in the mail.

### (1) Procedure Period

September 2012 Entrance: August 30 (Thu) ~ August 31, 2012 (Fri)

If you send the documents in the mail, make sure to have them arrive by the last day.

(Business hours if you are bringing the documents in person: 10:00~12:30, 13:30~16:00)

April 2013 Entrance: March 6 (Wed) ~ March 8, 2013 (Fri)

(Business hours if you are bringing the documents in person: 10:00~12:30, 13:30~16:00)

### (2) Required Documents for the Procedure

① Written Oath and Guarantee (Must be signed by the applicant and his/her guarantor)

② Consent for the Treatment of Personal Data

③ Student Card x2

Attach the same picture as the one used on the application form.

④ Entrance Procedure Form (Student's Individual Record)

⑤ Certificate of Registered Items in the Foreign Resident Registry

⑥ Bank Transfer Application Form and Automatic Debit Transfer Application Receipt Advice for Payee

⑦ Certificate of Graduation and Academic Transcript (only if your graduation status was "expected" at the time of application)

### (3) Payment of Registration Fee

Please make the payment by the financial institute in the procedure period designated above.

For details about the amount and method of payment, follow the procedure documents.

### (4) Important Note:

In principle, the registration fee (admission fee, school expenses and other fees) will not be refunded after it has been paid. However, if an applicant is forced to withdraw his/her application due to unavoidable circumstances, school expenses and other fees only will be refunded. For details including the procedure method, refer to the "Guide to Entrance Procedures" which will be distributed to successful students.

## **9. Academics After Entrance**

### **【Master's Program】**

- (1) Students' research supervisor will be the faculty member for research instruction decided at the time of admission.
- (2) In order to start on their master's thesis, students must earn the necessary credits specified by their department for the first year and submit a research plan for their master's thesis at the end of the first year.
- (3) To obtain the master's degree, students must enroll for a minimum of 2 years, earn a minimum of 30 credits, receive necessary research instruction, and pass the master's thesis examination. However, in regards to the period of enrollment, a minimum of one year will be sufficient if a student has outstanding achievements and an approval from the graduate school steering committee.
- (4) Before registering for classes, students must confirm their subject selection with their research supervisor and only register for subjects for which they have obtained permission.
- (5) For subjects with I or II in the subject name, the subjects need to be taken in that order basically. For subjects with A, B, C, or D in the subject name, there is no specified order in which the subjects must be taken.
- (6) If the number of credits for practical subjects exceeds the number specified by each department, the credits in excess will not be counted towards the number of units required for degree completion.
- (7) As a general rule, students must take subjects offered in their graduate school. Students may take subjects from other departments, graduate schools, or faculties only with a permission from their research supervisor (depending on the department, there is an upper limit for the number of credits that can be applied towards the credits necessary for completion).
- (8) Under special circumstances, students may change their research instruction to another faculty member in their field at the beginning of their second year with the permission of the faculty members involved.

### **【Int'l Grad Program】**

- (9) Students are to follow their research supervisor's instructions for writing their master's thesis and other matters regarding research in general.
- (10) Students may not enroll in the master's program for more than 4 years.

### **【Doctoral Program】**

- (1) Students' research supervisor will be the faculty member for research instruction decided at the time of admission.
- (2) In the doctoral program, there is no required number of credits that must be earned, however, students may audit lectures within the Faculty of Science and Engineering with the permission of the lecturer. The same applies to lectures in other graduate schools.
- (3) Students are to follow their research supervisor's instructions for writing their doctoral dissertation and other matters regarding research in general.
- (4) Students may not enroll in the doctoral program for more than 6 years.
- (5) Doctoral program students who leave the program without submitting their dissertation have three years from the date of withdrawal to submit their dissertation and take the final examination if they have enrolled in the doctoral program for a minimum of three years and have received necessary research instruction.

### **【Research Student】**

- (1) Research students can take subjects and receive research instruction on a specified topic as long as it does not impede the regular students' study. The maximum number of credits of subject classes that research students can take are as follows:
  - ① 20 credits if the student is taking subject classes only
  - ② 10 credits if the student is taking subject classes along with research instruction
- (2) If students become regular students in the master's program, they can typically apply 6 credits (up to 10 credits) earned as a research student toward credits required for completion of the master's program by applying for transfer of credit.
- (3) Research students can only take specialized subjects (they cannot take common subjects).
- (4) In regards to class registration, students will automatically be registered for classes that were notified to them at the time of results announcement. Class registration does not have to be done by the research students themselves. Subjects cannot be changed (except in the case where scheduling conflicts arise after the time schedule has been announced and it becomes impossible to take classes that were decided during the interview).
- (5) Academic transcripts will be provided to research students upon request.
- (6) For subject classes, students should confirm the first day of classes with the schedule that will be handed out during the admission procedures and the class schedule online, and attend class. For research instruction, students should follow instructions given by their research supervisor.

### 10. School Expenses and Various Fees (For students entering in April 2012 for reference)

**【Master's Program】**

(Unit: Yen)

Graduate School		Fundamental Science and Engineering			Creative Science and Engineering					Advanced Science and Engineering		
Department		Pure and Applied Mathematics	Computer Science and Engineering	Other Departments	Architecture/Civil and Environmental Engineering	Modern Mechanical Engineering	Industrial and Management Systems Engineering	Earth Sciences, Resources and Environmental Eng.	Business Design & Management	Pure and Applied Physics	Nuclear Energy (Cooperative Major)	Other Departments
At the Time of Entrance	Admission Fee	200,000 Students who enrolled at Waseda University Undergraduate/Graduate School as a regular degree-seeking student and paid the admission fee previously are exempt.										
	Tuition	389,000										
	Educational environment improvement fee	90,000										
	Seminar Fee	35,000	40,000	48,000	43,000	47,000	47,000	48,000	60,000	47,250	53,750	52,250
	Student Health Promotion Mutual Aid Association Fee	1,500										
	Total (Current Waseda Students)	515,500	520,500	528,500	523,500	527,500	527,500	528,500	540,500	527,750	534,250	532,750
	Total (non-Waseda Students)	715,500	720,500	728,500	723,500	727,500	727,500	728,500	740,500	727,750	734,250	732,750
First-Year Second Semester	Tuition	389,000										
	Educational environment improvement fee	90,000										
	Seminar Fee	35,000	40,000	48,000	43,000	47,000	47,000	48,000	60,000	47,250	53,750	52,250
	Student Health Promotion Mutual Aid Association Fee	1,500										
	Total	515,500	520,500	528,500	523,500	527,500	527,500	528,500	540,500	527,750	534,250	532,750
Second-Year First Semester	Tuition	392,000										
	Educational environment improvement fee	90,000										
	Seminar Fee	35,000	40,000	48,000	43,000	48,000	47,000	48,000	60,000	47,250	54,500	53,000
	Student Health Promotion Mutual Aid Association Fee	1,500										
	Total	518,500	523,500	531,500	526,500	531,500	530,500	531,500	543,500	530,750	538,000	536,500
Second-Year Second Semester	Tuition	392,000										
	Educational environment improvement fee	90,000										
	Seminar Fee	35,000	40,000	48,000	43,000	48,000	47,000	48,000	60,000	47,250	54,500	53,000
	Student Health Promotion Mutual Aid Association Fee	1,500										
	Total	518,500	523,500	531,500	526,500	531,500	530,500	531,500	543,500	530,750	538,000	536,500

【Doctoral Program】

(Unit: Yen)

Graduate School		Fundamental Science and Engineering			Creative Science and Engineering					Advanced Science and Engineering		
Department		Pure and Applied Mathematics	Computer Science and Engineering	Other Departments	Architecture/Civil and Environmental Engineering	Modern Mechanical Engineering	Industrial and Management Systems Engineering	Earth Sciences, Resources and Environmental Eng.	Business Design & Management	Pure and Applied Physics	Nuclear Energy (Cooperative Major)	Other Departments (excluding Cooperative Major in Advanced Biomedical Sciences)
At the Time of Entrance	Admission Fee	200,000 Students who enrolled at Waseda University Undergraduate/Graduate School as a regular degree-seeking student and paid the admission fee previously are exempt.										
	Tuition	322,000										
	Educational environment improvement fee	55,000										
	Seminar Fee	35,000	40,000	48,000	43,000	47,000	47,000	48,000	60,000	47,250	53,750	52,250
	Student Health Promotion Mutual Aid Association Fee	1,500										
	Total (Current Waseda Students)	413,500	418,500	426,500	421,500	425,500	425,500	426,500	438,500	425,750	432,250	430,750
Total(non-Waseda Students)	613,500	618,500	626,500	621,500	625,500	625,500	626,500	638,500	625,750	632,250	630,750	

First-Year Second Semester	Tuition	322,000										
	Educational environment improvement fee	55,000										
	Seminar Fee	35,000	40,000	48,000	43,000	47,000	47,000	48,000	60,000	47,250	53,750	52,250
	Student Health Promotion Mutual Aid Association Fee	1,500										
	Total	413,500	418,500	426,500	421,500	425,500	425,500	426,500	438,500	425,750	432,250	430,750

Second-Year First Semester	Tuition	324,000										
	Educational environment improvement fee	55,000										
	Seminar Fee	35,000	40,000	48,000	43,000	48,000	47,000	48,000	60,000	47,250	54,500	53,000
	Student Health Promotion Mutual Aid Association Fee	1,500										
	Total	415,500	420,500	428,500	423,500	428,500	427,500	428,500	440,500	427,750	435,000	433,500

Second-Year Second Semester	Tuition	324,000										
	Educational environment improvement fee	55,000										
	Seminar Fee	35,000	40,000	48,000	43,000	48,000	47,000	48,000	60,000	47,250	54,500	53,000
	Student Health Promotion Mutual Aid Association Fee	1,500										
	Total	415,500	420,500	428,500	423,500	428,500	427,500	428,500	440,500	427,750	435,000	438,500



**【Int'l Grad Program】**

Third-Year First Semester	Tuition	326,500											
	Educational environment improvement fee	55,000											
	Seminar Fee	35,000	40,000	48,000	43,000	48,000	47,000	48,000	60,000	47,250	55,250	53,750	
	Student Health Promotion Mutual Aid Association Fee	1,500											
	<b>Total</b>	418,000	423,000	431,000	426,000	431,000	430,000	431,000	443,000	430,250	438,250	436,750	
Third-Year Second Semester	Tuition	326,500											
	Educational environment improvement fee	55,000											
	Seminar Fee	35,000	40,000	48,000	43,000	48,000	47,000	48,000	60,000	47,250	55,250	53,750	
	Student Health Promotion Mutual Aid Association Fee	1,500											
	<b>Total</b>	418,000	423,000	431,000	426,000	431,000	430,000	431,000	443,000	430,250	438,250	436,750	

**【Research Student】**

Admission Fee		50,000 yen	
School Expenses	Tuition (per 1 credit)	47,900 yen	
	Research Instruction Fee	Master's Program	239,500 yen (per semester)
		Doctoral Program	188,500 yen (per semester)
	Seminar Fee	Required only if the student will be conducting experiments	

- ※ If the student is already enrolled at Waseda University Graduate School as a research student and he/she is continuing as a research student for another year, the admission fee will be waived for the second year only.
- ※ If the student is taking research instruction and/or laboratory/practical subjects, he/she will be charged the seminar fee.
- ※ Payments for school expenses will be due every semester.

## 11. Life at Waseda University (Living Expenses, Housing, Scholarships and Health Insurance Systems)

### ■ Living Expenses

In order to conduct research at a university as an international student in Tokyo, you will need to pay for various things to carry out daily life such as housing (rent for apartments), utility, commuting, food, and library fee, in addition to the school expenses (tuition, etc.) that you pay to the university. The total cost for studying in Tokyo will be the sum of all the expenses above and even when taking personal differences into account, you will need to be able to bear the below annually as a minimum in addition to the school expenses.

Housing 700,000 yen (if you rent an apartment room with no bath)

Food/Living Expense 700,000 yen (including utilities, commuting expenses, etc.)

Health Insurance/Medical Treatment Fee 50,000 yen  
(if you enroll in the National Health Insurance)

Miscellaneous 150,000 yen (Books, etc.)

Total 1,600,000 yen

When you add the school expenses (tuition, etc.) to the living expenses total, you will need at least 2,000,000~ 2,700,000 yen per year.

### ■ Housing

Waseda University provides dormitories called the Waseda International Dormitory (WID) for privately financed international students ( [http://www.gakuseikaikan.com/dp/waseda/index\\_E.html](http://www.gakuseikaikan.com/dp/waseda/index_E.html) ). If you wish to be housed in WID, please contact Kyoritsu Maintenance Co., Ltd. (+81-3-5295-7791).

If you are going to look for housing on your own, there is a housing fair held at Waseda University every March that you can attend or there are many real estate agencies around campus that you can use to look for a place. When renting an apartment in Japan, you will need to pay a moving-in key money when you sign the contract and a fee of about 1~2 months worth of rent to the real estate agency. This means that you will need to prepare the amount equivalent to 5~6 months worth of rent altogether.

You will be expected to find a guarantor for renting apartments on your own. However, if you cannot find one, bring your student ID card and consult the Student Affairs Section ( [http://www.cie-waseda.jp/lifeatwaseda/menu\\_left/provide\\_e.html](http://www.cie-waseda.jp/lifeatwaseda/menu_left/provide_e.html) ).

### ■ Scholarships

There are scholarships especially for international students from Waseda University (18 scholarships including Waseda University Partial Tuition-Waiver Scholarship for Privately Financed International Students and Azusa Ono Memorial Scholarship) and outside organization (about 100 scholarships). However, the number of students receiving a scholarship is limited and thus it is not appropriate for you to make financial plans assuming you will get a scholarship. It is especially difficult to get a scholarship right after entrance, so you should be able to secure enough funding on your own at the time of application. For more details on scholarships, please visit the Waseda University Center for International Education website > Life at Waseda > Scholarships ( <http://www.waseda.jp/cie/index-e.html> ).

We offer International Program with Scholarships from Japanese Government (MEXT) scholarship and Asia Special Scholarship and from Ting Hsin International Group, Tinghyi (Cayman Islands) Holding Corporation Scholarship for entrance 2012 September. Please check details for application on the website below.

[http://www.sci.waseda.ac.jp/visitor/applicants/daigakuin/scholarship\\_fse.html](http://www.sci.waseda.ac.jp/visitor/applicants/daigakuin/scholarship_fse.html)

### ■ Health Insurance System

International students who will be enrolling at Waseda University as regular students will need to join the National Health Insurance. When you receive medical care after you have joined the National Health Insurance, you can receive a partial refund (upon submitting an application) up to 60,000 per year (for regular students only and certain restrictions apply such as dental care must be received at dentists with a contract). <http://www.waseda.jp/student/hoken/gojyokai/>

When studying overseas, various accidents may happen, so it is important that you consider health and other types of insurance in your own country before coming to Japan.

## 12. Obtaining a Status of Residence of College Student (College Student Visa)

International students who are admitted to Waseda University are able to obtain “College Student” visa status. Students with the “College Student” visa status are eligible to apply for tuition reduction/exemptions and scholarships for international students. Those with visa statuses other than “College Student” that allow the holder to stay in Japan for long periods are able to enter Waseda University. Please note that students cannot be enrolled in university with “Short-term” visa status.

### 1. If you have a status of residence of "college student"

If you currently have “College Student” visa status, please process the “Application for Extension of Period of Stay” as necessary. You can apply for an Extension of Period of Stay up to two months before your visa expires. For details regarding this application, please see the CIE website > Life at Waseda > Extension of Period of Stay at:

( <http://www.cie-waseda.jp/visastatus/en/current/extvisastatus.html> )

### 2. If you have “Short-term” visa status

If you currently have “Short-term” visa status, you will need to leave the country to apply for “College Student” visa status, as a general rule. For details regarding this application for “College Student” visa status, please see “4. If you do not have a visa status.”

### 3. If you have other types of status of residence

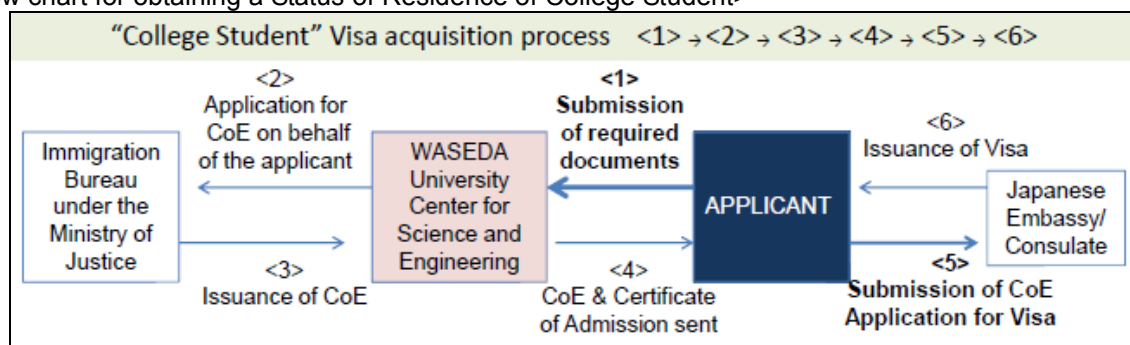
If you currently have a visa status such as “Permanent Resident,” “Dependent,” etc., there is no need for you to undertake any procedures. However, if you wish to change your visa status to that of “College Student,” please process the “Application for Change of Status of Residence.” For details regarding this application, please see the CIE website > Life at Waseda>Change of Residence Status at: ( <http://www.cie-waseda.jp/visastatus/en/current/changevisastatus.html> )

### 4. If you do not have a visa status

To apply for a status of residence of college student, you must submit a certificate of eligibility and your passport to the Japanese embassy or consulate in your country (it takes about one week to get your visa issued). We will apply for a certificate of eligibility at the Tokyo Office of the Ministry of Justice’s Immigration Bureau by proxy for those of you who have applied from overseas, passed the entrance examination, and completed the designated admission procedures. If you do not submit the necessary documents or if the submitted documents are incomplete, we will not apply for a certificate of eligibility for you. Note that the certificate of eligibility will not be issued if you apply for the certificate or a visa separately (i.e., if you make double applications). Furthermore, you may be required to submit additional documents to the Immigration Bureau of Japan.

※Certificate of eligibility will be sent to you from the Faculty of Science and Engineering as soon as it is issued (it takes about 3-6 weeks for a certificate of eligibility to be issued).

<Flow chart for obtaining a Status of Residence of College Student>



**5. Obtaining and changing visa status (self-application) <visa waiver or temporary stay>**

If you enter Japan on a visa waiver or short-term (tourist) visa, in principle you will not be allowed to change your visa status while in Japan.

However, due to inevitable reasons, if it is difficult for you to return to your home country before the new semester, you (the applicant) may apply in person at the Tokyo Immigration Bureau (we will inform successful applicants of the details).

Nevertheless, since such applications are usually only accepted if there are extenuating circumstances, there is the possibility that your application will not be accepted. In this case, you will have to leave Japan and submit a Certificate of Eligibility at a Japanese embassy or consulate outside Japan to obtain a College Student visa. Afterwards, you will be able to re-enter the country. Because the Immigration Bureau, the Ministry of Justice is solely responsible for decisions regarding visa statuses, if your application is not accepted, Waseda University cannot be held responsible.

**Note:**

· If you can no longer attend Waseda University for whatever reason, please return your certificate of eligibility immediately to the Graduate Admissions Office along with a note explaining your situation. Also, if you are admitted to other universities, be sure that you are not making multiple applications for a certificate of eligibility. It will not be issued if you make multiple applications.

## Test-Taking Guidelines for the Waseda University Admissions Exam

Waseda University has provided the following guidelines so that all examinations can be properly administered and all examinees have an opportunity to perform in a fair and equitable environment. Please read the guidelines carefully and approach the examination in a serious manner.

1. Your actions may be considered dishonest if you do any of the following acts:
  - ① Cheating (glancing at a cheat sheet, reference book, or another examinee's answer sheet and getting answers from others)
  - ② Answering questions using instruments not allowed to be used during the examination
  - ③ Providing benefits to other examinees by telling them the answers, etc. during the examination
  - ④ Keeping your mobile phone on you during the examination
  - ⑤ Beeping your mobile phone or watch (incoming call alert, alarm, vibration, etc.) during the examination
  - ⑥ Conducting acts that could be considered a nuisance to other examinees at an examination venue
  - ⑦ Not following instructions from examination supervisors, etc. at an examination venue
  - ⑧ Pretending to be an applicant and taking the examination for the applicant
  - ⑨ Conducting other acts impairing the fairness of the examination
  
2. The following actions may be taken if an applicant is suspected of committing a dishonest act:
  - A supervisor may warn or question the applicant.
  - The applicant may be requested to take the examination in another room.
  
3. In addition, the following actions may be taken if a dishonest act is identified:
  - The applicant may not be allowed to continue taking the examination or to take any other entrance examinations given by Waseda University during the given academic year. (Screening fees will not be returned.)
  - The results of all entrance examinations taken by the applicant at Waseda University during the given academic year may become invalid.

### < Environment for Entrance Examination >

We will do our best to secure a fair and quiet environment for entrance examinations, but the following responses may be taken under unavoidable circumstances.

- ① As a rule, special measures will not be taken against daily life noise (such as the sound of airplanes, vehicles, wind, rain, and air conditioners; coughs, sneezes, and snuffle by examinees; or sound of mobile phones, etc.)
- ② If sound or vibration is produced from a mobile phone or watch during the examination, and if the source of the sound or vibration is identified, such as the bag in which the mobile phone or watch is put, a supervisor may take it out of the examination venue without the consent of the owner of the mobile phone or watch and keep it at Examination Headquarters
- ③ No considerations will be provided for a difference in the type of desks, chairs, air conditioners, sound facilities, etc. prepared at each examination venue.
- ④ An examinee may be requested to take the examination in another room when he or she conducts an act causing a nuisance to other examinees.

### < Uncontrollable Accidents, etc. >

If natural disasters, such as typhoons, earthquakes, floods, or tidal waves, and other uncontrollable accidents, such as fire or power failure, have occurred, measures may be taken that delay the start time of the examination or postpone the examination.

However, we will not assume any responsibility for examinees' inconvenience, costs, and other personal disadvantage associated with the measures.

## Useful Links

### General website for prospective students

<http://www.waseda.jp/eng/forapplicant.html>

### Dormitory information

<http://www.waseda.jp/rlc/eng/index.html>

[http://www.gakuseikaikan.com/dp/waseda//index\\_E.html](http://www.gakuseikaikan.com/dp/waseda//index_E.html)

### Scholarship information

[http://www.cie-waseda.jp/lifeatwaseda/menu\\_left/scholarship\\_e.html](http://www.cie-waseda.jp/lifeatwaseda/menu_left/scholarship_e.html)

### Waseda University Faculty of Science and Engineering

<http://www.sci.waseda.ac.jp/english/index.html>

<http://www.sci.waseda.ac.jp/english/sitemap/index.html>

<http://www.sci.waseda.ac.jp/research/index-e.html>

### Waseda University Center for International Education

<http://www.waseda.jp/cie/index-e.html>

### Graduate Schools and Departments

#### Graduate School of Fundamental Science and Engineering

Department of Pure and Applied Mathematics
Department of Computer Science and Engineering
Department of Applied Mechanics
Department of Electronic and Photonic Systems
Department of Intermedia Studies

#### Graduate School of Creative Science and Engineering

Department of Architecture
Department of Modern Mechanical Engineering
Department of Industrial and Management Systems Engineering
Department of Civil and Environmental Engineering
Department of Earth Sciences, Resources and Environmental Engineering
Department of Business Design and Management

#### Graduate School of Advanced Science and Engineering

Department of Pure and Applied Physics
Department of Chemistry and Biochemistry
Department of Applied Chemistry
Department of Life Science and Medical Bioscience
Department of Electrical Engineering and Bioscience
Department of Integrative Bioscience and Biomedical Engineering
Department of Nanoscience and Nanoengineering
Cooperative Major in Nuclear Energy

[Screening fee waiver program for applicants from specified countries]

1. Outline

Applicants who wish to be admitted into an undergraduate or graduate school of Waseda University are eligible to apply for a screening fee waiver if they reside in one of the countries designated by Waseda University AND hold nationality of one of those countries.

2. Eligibility

The following conditions must be fulfilled:

- 1) The applicant must reside in one of the countries classified as "Least Developed Countries" or "Other Low Income Countries" in the list of ODA recipients as published by OECD/DAC AND hold nationality of one of those countries (the applicant's country of residence and nationality do not necessarily have to be identical).
  - \* For the list of eligible countries, refer to "Eligible Countries" below.
  - \* Applicants residing in Japan are not eligible.
- 2) Applicants with dual nationality are only eligible if both nationalities are included in the list of eligible countries described in 1) above .

3. Procedures

When applying to an undergraduate or graduate school of Waseda University, please enclose the following documents with the other application documents instead of the certificate of payment for the screening fee (copy of the remittance form etc.). The application for the screening fee waiver program must be made along with the application for admission. Applications made afterward will not be accepted under any circumstances.

1) Application Form for Screening Fee Waiver

Please download the Application Form on the URL below.

-For September 2012 Entrance-

[http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/documents2\\_aigp2012sep.pdf](http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/documents2_aigp2012sep.pdf)

-For April 2013 Entrance-

[http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/documents2\\_aigp.pdf](http://www.sci.waseda.ac.jp/admission/GUIDE/youkou/documents2_aigp.pdf)

2) Copy of passport (including all details of the applicant)

- \* Applicants who apply for the screening fee waiver program are not required to pay the screening fee. However, if payment was made before the application for the screening fee waiver program, the screening fee will not be reimbursed.
- \* In the event that the applicant is found to be ineligible for the screening fee waiver program or have made a false claim, the application for admission to Waseda University itself might be revoked immediately.

[Eligible Countries]

-For September 2012 Entrance-

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Rep., Chad, Comoros, Cote d'Ivoire, D.P.R.Korea, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gambia, Ghana, Guinea, Guinea-Bissau, Haiti, Kenya, Kiribati, Kyrgyz Rep., Laos, Lesotho, Liberia, Madagascar, Malawi, Maldives, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Nigeria, Pakistan, Papua New Guinea, Rwanda, Samoa, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, Sudan, Tajikistan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Uzbekistan, Vanuatu, Viet Nam, Yemen, Zambia, Zimbabwe

-For April 2013 Entrance-

Afghanistan, Angola, Bangladesh, Benin, Bhutan, Burkina Faso, Burundi, Cambodia, Central African Rep., Chad, Comoros, D.P.R.Korea, Democratic Republic of the Congo, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gambia, Guinea, Guinea-Bissau, Haiti, Kenya, Kiribati, Kyrgyz Rep., Laos, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mozambique, Myanmar, Nepal, Niger, Rwanda, Samoa, Sao Tome and Principe, Senegal, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Tajikistan, Tanzania, Timor-Leste, Togo, Tuvalu, Uganda, Vanuatu, Yemen, Zambia, Zimbabwe